

Kadi Sarva Vishwavidhyalaya, Gandhinagar
BCA Semester II
BCA201 – Part 1 – Soft Skills
Personality Development & Leadership

Rationale:

Personality development grooms an individual and helps him make a mark of his/her own. Individuals need to have a style of their own for others to follow them. Do not blindly copy others. You need to set an example for people around. Personality development not only makes you look good and presentable but also helps you face the world with a smile. Personality development goes a long way in reducing stress and conflicts. It encourages individuals to look at the brighter sides of life. Face even the worst situations with a smile. Trust me, flashing your trillion dollar smile will not only melt half of your problems but also evaporate your stress and worries. There is no point cribbing over minor issues and problems.

Learning Outcomes

1. Describe how a personality develops
2. Define the stages of personality development
3. Define the inner strength and weaknesses
4. Describe how moral are develops.
5. How to increase vocabulary
6. Identify the quality of leader and managing ego and attitudes
7. Managing conflict and time management and motivational technique.

Teaching and Evaluation Scheme:

Sub. Code	Sub. Type	Subject Title	Teaching Scheme		Exam Scheme				
			Cr.	Hrs. / Week	Theory		Practical		Total Marks
					Internal	External	Internal	External	
BCA 201	Soft Skills	Personality Development & Leadership	2	2	15	35	-	-	50

Courses content:

Unit 1: Introduction to Personality and Techniques in Personality Stage -I (50%)

- Definition and basics of personality
- Analyzing strength and weakness (SWOT)
- Building self-esteem and self-confidence
- Introduction to leadership
- Group Dynamics
- Team Building

No. of Lectures-10

Unit 2: Techniques in Personality Development Stage II and Motivation

(50%)

- Interpersonal Relationships
- Stress Management : Causes, Impact and Managing Stress
- Conflict Management : Introduction to Conflict Management
- Time Management : Concept , Importance and Need, Steps towards better Time Management
- Motivation: Introduction to Motivation and types of motivation

No. of Lectures-10

Books: No Book is recommended – The Material will be either provided by the college or it will be made available in the college Library.

Question Paper Pattern:

University Examination

Duration: 1.5 Hours

Total Marks: 35

Q-1 Unit I & II Objective/Short Questions	(11 Marks)
Q-2 Unit I Descriptive/ Long Questions	(12 Marks)
Q-3 Unit II Descriptive/ Long Questions	(12 Marks)

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